



**VENDOR APPLICATION**  
**Fort Umpqua Days**  
**LABOR DAY WEEKEND**  
**August 31 & September 1, 2024**  
**Elkton Community Education Center**

Vendor's Name: \_\_\_\_\_

Featured Item(s): \_\_\_\_\_

Booth Name: \_\_\_\_\_

E-Mail: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

**Space Options:**

**Circle Below:**

\* Please make electricity needs

2-Day Standard space 10x10 (\$20/Day)

\$40

known as soon as possible.

2-Day Double-sized space 20 x20 (\$35/Day)

\$70

\*Need electricity? Additional \$10 fee

\$10

**TOTAL:**

\$ \_\_\_\_\_

**Application Due by August 19th**

Mail application and booth rental payment to:

Elkton Community Education Center, Fort Umpqua Days Event, P.O. Box 684, Elkton, Oregon 97436

Make Check Payable to: ECEC

2024

**WAIVER AND RELEASE OF LIABILITY**

**(Required for Booth Space)**

I, the above-named applicant, am fully responsible for myself and for my product(s) to be sold at the annual Fort Umpqua Days event. I personally assume the responsibility and risk in this event.

Vendor, for itself, its successors and assigns hereby releases the Elkton Community Education Center (ECEC), its sponsors, event officials, volunteers, suppliers, agents, independent contractors, employees and other personnel in any way assisting or connected with the Fort Umpqua Days event, including, but not limited to, the Elkton Lions Club, from any and all claims of every sort it may have against the ECEC, based upon, arising out of, or related to the Fort Umpqua Days event, including, but not limited to: loss, theft, damage, destruction, or delay or non-delivery of goods, display material and other effects while on the ECEC premises or while traveling to or from the event, even though liability may arise out of the negligence or carelessness on the part of the person or parties names on this waiver and release; any injury to Vendor, its employees, agents, representatives or *quests* while in the show premises, including personal injury or wrongful death; any damage to Vendor's business by reason of the failure to provide space for the exhibit; or failure to the show as scheduled.

Vendor agrees to hold forever harmless the ECEC from any and all damage, loss liability, claim or expense (including legal fees) based upon, arising out of, or in connection with the violation of any law ordinance by Vendor, its employees, agents, representatives, or guests.

Vendor Signature

Parent of Guardian Signature (Required if under age of 18)

Date

Date

\_\_\_\_\_ Check Number  
\_\_\_\_\_ Amount Received

\_\_\_\_\_ Initials and Date  
\_\_\_\_\_ Space Number

## Elkton Community Education Center's

### Vendor Information

**What is Fort Umpqua Days?** It's a great summer event in our beautiful town of Elkton, Oregon. Fort Umpqua Days is a community-wide celebration that features the stories and traditions of people who lived in the area in the mid-1800's. The event features a wide variety of art, craft, vendor, business and community booths; there is a special area for history-themed booths, booths open from 10am - 4pm. Proceeds from the event support ECEC's educational programs.

**Where is Fort Umpqua Days held?** The festival is held at Elkton Community Education Center (ECEC), located at 15850 Highway 38 West. ECEC is approximately halfway between I-5 and the coast on a scenic byway and is easily accessible to people traveling from Roseburg, Eugene, and Reedsport.

**What is ECEC?** ECEC is a year-round community center and summer tourist destination. Our 30-acre site features a popular butterfly pavilion, a replica of historic Fort Umpqua, a native plant nursery, gift shop, summer café, and extensive gardens connected by accessible walking trails.

**Who can be a vendor?** Vendor booths are available to area artists, craftspeople, business and community booths, and booths with a special focus on history-themed items. Nonprofits, service organizations, and school groups are also invited to participate.

**What does it cost?** • \$40.00 for a standard booth area (10 x 10 ft) • \$70 for a double space • \$10 additional fee if you need electricity (a limited number of booths available with electricity) • Fees waived for information-only service group booths (no political or religious info booths) • Vendors provide their table, chairs, shelter, credit card payment and change fund as needed.

**What is the schedule for vendors?** • Applications are processed and spaces assigned on a first-come, first-served basis (apply today!) • Booth rental is due with application and must be paid before the event • Staff will be onsite to support vendor set up at 8:00 am Saturday morning; all booths must be set up before 10:00 am and staffed until 4 pm; ECEC is open to visitors from 9:00 am - 5:00 pm.

There is temporary vehicle access to the booth area for unloading, set-up, and takedown. There will be space allocated in the parking field for all vendor vehicles.

Thank you for your interest!